

Meeting minutes

Subject Parents Staff Association Meeting

Date 2nd June 2009

Ref

Attended by Carola Campbell
Paul Gornall
Mary Patterson
Lucy Mackechnie
Helen Carr

Apologies:
Kate Baxter
Elaine Birch
Fiona Tullis
Lesley Gunning
Fiona Frize

Circulation PSA committee, Mrs Paterson

Topic	Action	Date by
-------	--------	---------

1) **BBQ**

- The school Hall is booked on Sat 20th June 09 from 16.30hrs to 20.15hrs. Stage is booked from 17.00-20.00hrs
- Kate Baxter has booked Denny YMCA . will arrive @ 17.00hrs.
- Fiona Tullis has applied for the sale of alcohol licence.
- Carola / Paul will organise the transfer of the BBQ. Carola will speak to Lizanne Richards for the loan of the %offin+cool box.
- Carola will speak to Caroline Patterson to pick up ice cream & cones on the evening (whilst passing through) from Corroris @ Causewayhead.
- Ticket prices agreed @ £5 / adult, £2.50 /child.
- Helen Carr will arrange: Strawberries (from Briarlands Farm or supermarket) plastic bowls & plastic spoon.
- Paul Gornall will source a meet order from John Hill . Dunblane.
- Numbers of items to be confirmed of sausage & burgers, up to Thursday 18th June 09 dependant on ticket sales, so the order can be placed with John Hill.
- Beer will be provided by P Gornall. Sourced separately P Gornall will arrange the following on a sale or return basis from Tesco:
Burger baps (100 of), veggie burgers 10 of & finger rolls (50 of)
Cheese slices (40 of), Tomato ketchup, mayonnaise, mustard.
Red & white wine plus ice for cooling.

Topic	Action	Date by
-------	--------	---------

Tesco value fresh orange cartons for the children.
Sprite & coke, bottles of sparkling mineral water all to be sold at the bar.
Charcoal & firelighters.
1 pint & plastic wine glasses.
Cajun spice & Olive oil (For chicken Goujons)
Serviettes
Bag of sugar & 3 tubs of Elmlea double cream

Carola will source 3 of lettuce, 1.5 lbs tomatoes & 2 of cucumbers.

- Jobs / Tasks:
 - Paul plus his parents (Henry & Josephine) cooking on BBQ
 - Bar to run . Kate Baxter
 - Ice Cream & cones . Elaine Birch
 - Strawberries & cream?
 - Tickets / admission . Lucy
 - Tombola . Carola
 - Other PSA members to acts as subs for tasks: Fiona Frize, Fiona Tullis & Lesley Gunning.
-
- Helen will go through PSA shed for tombola prizes
 - Carola will purchase some items for the tombola.
 - Mary Patterson to print & guillotine BBQ tickets on Monday 8th June 09
 - A flyer advertising the BBQ is to be placed in the Acorn issue (5th June 09)

PSA Members to arrive between 15.45hrs - 16.00hrs on Saturday 20th June 09 to set up.

Book Bags

- Alison Diamond cannot produce any receipts as they have been lost
- The PSA will generate a receipt so a cheque for £100 can be issued to Alison to at least cover some of her costs.

Playground painting

- A big thank you to Peter Baxter, as the playground line painting looks fabulous. All are very pleased & thank Peter for organising this.

Sponsored Bike Ride

- A success. The amount raised will be reported when known. Funds from this are going direct to Fiona Tullis.

Nursery Care Commission Report

- Level 6, excellent, in all areas was awarded . well done to everyone..

PA funding requests

The PSA are looking to transfer funds across directly to the school. Mary has spending commitments of circa £1500. (Cover transport costs on school trips etc). Before a figure can be agreed, the amount

Topic**Action****Date by**

in the PSA account has to be confirmed by Fiona Tullis.

- The PSA require leaving approx £2k in the PSA account to cover future events, such as the Grotto.

AOCB

- A decision if there is to be a Ceilidh in October is to be decided upon nearer the time.
- Missing accounts. Fiona Tullis is to chase up for 07-08 and 08-09 when finalised.
- It is proposed the next PSA meeting (AGM) is to be held to coincide with the School Council AGM & meet the teacher evening. New office bearers to be approved. Carola Campbell & Paul Gornall are both resigning. A date for this is proposed around the 7th September, but this is yet to be confirmed.