

Meeting minutes

Subject Parents Association Meeting

Date 17th March 2009

Ref

Attended by Carola Campbell
Paul Gornall
Mary Patterson
Lucy Mackechnie
Kate Baxter
Helen Carr
Elaine Birch

Apologies: Fiona Tullis, Lesley Gunning, Fiona Frize

Circulation PA committee, Mrs Paterson

Topic	Action	Date by
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Review of previous minutes

- Minutes of last meeting were approved by those present, including the amended minutes (R2 of 20/01/09 distributed on 8/03/09)

Allocation of funds to Classes

- Matters raised in advance, from the previous minutes, was the proposal to allocate PSA money to year groups, for the teacher of that year group to spend on items to benefit the education of that respective year group.
- The PSA discussed possible ground rules for Spending+& if receipts need to be produced for the PSA accounts (PG to confirm with Fiona Tullis if receipts are required for the PSA). Should cost codes be allocated?
- An option to allocate a lump sum for the year groups to spend appropriately.
- After a lengthy discussion by all PSA members on the best way forward was to ensure PSA funds are used appropriately by the school, the following is proposed:
- An annual allocation of PSA funds to go direct to M. Patterson, instead of current individual requests for all extra curriculum activities, including trips in line with the current curriculum, pantos, sports equipment etc, etc.

Topic	Action	Date by
<ul style="list-style-type: none"> In order for this to be approved a change to the PSA constitution (No 25) is required. This must take place at the annual AGM or at an extra ordinary General Meeting (EGM). A months notice to call an EGM, with the proposed agenda outlined, must be given & 10% of the committee & ordinary members (Parents) must be present for the vote to be valid & a change incorporated to the PSA constitution. It is proposed to hold the EGM prior to the next PSA meeting on Tuesday 28th April @ 19.30hrs It is proposed the details of the change will be drafted for the newsletter ready to go out on Friday 27th March 09. 		

Book Bags

- Kate was looking for authorisation of funds from the PSA.
- Discussion was made on the type, DIY or readymade & the vast range in cost of these options. Info
- The current type is from Kilsyth & on average was £20-£25 each.
- Options are: Fully replace or top up the current ones with info from catalogues on line.
- Kate will look to do some research, then E mail PSA members with some options in order to authorise the correct amount of funding.
- Discussion took place. As School Council is currently well populated, no current need for merger of both groups.

Playground painting / Climbing Wall

- Area has been cleaned in preparation for both the top & bottom playground to be lined
- The Climbing wall hangers have been fixed to the school wall overlooking the bottom playground . A big success

PSA Funds to school in 08/09

- YTD £2,100 has been allocated to the school
- A total of £5k remains in the PSA bank account

Barbeque

- Dependant on hall availability the proposed dates are: 1st option Sat 20th June or Sat 13th June 09. Carola is to check with Chris Sawyer.
- Proposed Duration of 3 hours from 17.00hrs to 20.00hrs.
- Details of who is doing what+ to be discussed at the next PSA meeting

Topic	Action	Date by
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Cycling Proficiency

- Discussed at the last meeting. After consultation with Paul Holmes this will be held alternate years. The next one is planned for 2010

Sponsored Bike Ride

- Planned for Sunday 17th May 2009, for an 11.00hrs start.
- Carola Campbell will make contact with the ticket office to obtain permission for the event.
- Sponsorship forms are held electronically with Isabel. Carola will look to access these, notify people of the date and distribute registration forms on 24th April 09, for every family.
- Details of %who is doing what+ to be discussed at the next PSA meeting

PA funding requests

Head teacher spending requests / News

Info

- Dalguise trip, for approx 13 pupils for September 09 has been booked.
- Funding requested for 2 of plastic 12x6 plastic Samba football goals for the bottom playground. P6/7 had researched. PSA granted funding.
- (Discussions took place over the very expensive goals @ 3k each, but it was felt parents make look on this as a waste of funds. Idea put on hold unless a grant can be allocated from an external source)
- It was agreed PSA funds are not to be allocated for school infrastructure improvements (increased storage etc). It is there to provide financial assistance for school trips, Sports days & additional aids that the current allocation of the school budget is not authorised to cover.
- The newsletter is to remind parents to use %easy fundraising .org. Also Lucy will create a couple of posters for the school notice boards to remind parents . with a short & punchy message.
- The wind farm Grant . Allocation of funds was declined

A.O.C.B

- The use of the minibus has been made
- EGM & the next PSA meeting Tuesday 28th April @ 7.30PM at St Mary's School

Info

Info